

# Student Acceptable Use Policy

## 4-8 Grade

### Catholic High School

### New Iberia, Louisiana

Parents and students:  
Read this policy and keep  
it for your records, then  
sign and return the  
agreement card.

Acceptable use means that as a student at Catholic High School, you will promise to use the computer and those special learning tools and programs, such as the Internet, with respect. Acceptable use means you will promise to abide by all rules as set forth by your classroom teachers and the school, as well as state and federal laws. You must understand that the use of these electronic teaching and learning tools are designed to support your education.

#### **Students MUST:**

- 1) Be polite and show respect.
  - a. Communicate only in ways that are kind and respectful.
  - b. Show respect for property, others, and self. The computer and electronic resources belong to the school or the state.
  - c. Not send spam, chain letters, or other mass unsolicited mailings.
- 2) Be honest and obey the rules:
  - a. Use the computer and the Internet for appropriate educational purposes only.
  - b. Not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are obscene, threatening, rude, discriminatory, or meant to harass).
  - c. Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
  - d. Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.
- 3) Respect and protect the intellectual property of others.
  - a. Not infringe copyrights (no making illegal copies of music, games, or movies!).
  - b. Not plagiarize.
- 4) Respect and protect the privacy of all users.
  - a. Use only assigned accounts.
  - b. Not attempt to access information or accounts you are not allowed to view.
  - c. Not transmit personal information or information of others over the Internet such as home address, phone numbers, passwords, personal photos, or Social Security numbers.
- 5) Respect and protect the integrity, availability, and security of all electronic resources.
  - a. Observe all network security practices as posted.
  - b. Report security risks or violations to a teacher or network administrator.
  - c. Not destroy or damage data, networks, or other resources that do not belong to you.
  - d. Conserve, protect, and share these resources with other students and Internet users.
  - e. Report threatening or discomfoting materials to a teacher.

#### **Consequences:**

- Suspension of all school technology resources for two weeks; 2-hour conduct detention
- Suspension of all school technology resources for one month; in-school suspension
- Revocation of all school technology resources for the remainder of the school year, or 5 months, depending on timing of offense; in-school suspension
- Revocation of all school technology resources for the remainder of the school year, or 5 months, depending on timing of offense; out-of-school suspension

# Student Acceptable Use Policy

## 4-8 Grade Students

### **My Promise to Follow the Rules:**

I have reviewed the Catholic High School Acceptable Use Policy with my parent or guardian. I understand the importance of being polite, respectful, honest, and the need to obey the rules for the use of the computer and the Internet. I also know I should not give out personal information about myself or my family over the Internet. I understand that the computer, the Internet, and other electronic information resources are to be used for educational purposes. I also understand that if I break the rules, my use of these educational tools may be taken away from me and that other disciplinary or legal action may be taken. I promise to follow the rules.

Student Name (please print): \_\_\_\_\_

Grade: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **For the Parent or Legal Guardian:**

As the parent or legal guardian, I have read and I have reviewed with my child the Catholic High School Acceptable Use Policy. I understand that the use of these electronic information resources is for educational purposes. I recognize the school has initiated reasonable safeguards to filter and monitor inappropriate materials, but I understand it is impossible to restrict access to all controversial materials. I further recognize that if my child does not abide by the rules of acceptable use, he/she may be disciplined. I will not hold the Catholic High School responsible for materials my child may encounter on the Internet. I hereby give permission to the Catholic High School to permit my child to have access to the Local and Wide Area Networks and the Internet.

Parent or Legal Guardian (please print): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_